

# **LSHS Chaperone Duties and Responsibilities for Games and Contests (2021-2022)**

Thank you for supporting the Lone Star High School Band students and directors.  
We hope you have a wonderful experience with these great students!

## **Before Games/Contest**

- Please arrive at your scheduled time and check-in with one of the Chaperone Leads to get your bus assignment and field pass. (Chaperone Leads: Erica Berryman, Michele Hunt, Rachel Kortum)
- Prior to boarding the bus, be sure to grab the bus bag (or make sure your bus partner got it). Check to see that that bag contains a first aid kit, sewing kit, trash bags, bus rosters, bus signs and a roll of tape.
- Please tape the bus signs in your bus window (inside on passenger side - first and last windows)
- Be in the loading/band hall area and available to the directors for any last minute assistance.
- When bus loading begins, please be outside the bus monitoring students as they get on to be sure they have their water jug, hat boxes and full uniform.

## **On the bus**

- Please see the roster for designated chaperone seats for the bus ride. Note: non-LSHS band children may NOT ride the bus or have a field pass.
- Each bus has a student leader aboard who will handle "parking lot" notifications and roll calls.
- Monitor students.
  - Students should be facing front, and may NOT change seats while the bus is in motion.
  - No PDA.
  - Electronic devices are permitted, but earbuds/phones are required. No "out loud" music.
  - Give reminders to pick up trash every time students exit the bus.
  - REPORT ANY PROBLEMS TO THE DIRECTORS.

## **Arrival at Game/ Contest Site**

- Remind students to grab all the things they need before exiting the bus.
- Chaperones and Loading Crew students should exit the bus first:
  - **At games**, students with small instruments (carried on a bus) will immediately begin to line up. Chaperones should be in the staging area to ensure students are lining up by section into two lines to begin going into the stadium when the directors instruct them to. Students with instruments on the truck will head there to get their instrument before lining up. Students should be quiet and well mannered in the lines. Chaperones should be spread out along the lines of students.
  - **At contests**, similar to games, but if the band is heading straight to warm up, we want to be sure they have water after. If the venue is not giving student water at warm up, chaperones will bring 2-3 of the rolling coolers from the truck to the warm up area, pass out water after warm up and then collect the water bottles in

trash bags. Assistance may also be needed in getting the speakers to the warm up area - check with a drum major.

- At any venue, be available to assist students, directors and field crew as needed.

### **During Games/ Competitions**

- **Bathroom Breaks:** Students should notify a chaperone before leaving the stands to go to the restroom. We monitor the bathroom area, but do not have to escort students. Be mindful of the best times to go (not right before halftime/ warm-up time or when it is time to load and go home). **DURING GAMES:** the entire section should not go at once! Just a few students at a time, especially when they are needed to play in the stands. **NOTE:** Students should NOT hang out at the top of the bleachers and chat with parents or non-band friends. They need to return to their seats as soon as possible.
- Students are encouraged to enjoy their time in the stands while playing stand tunes. They have fun dances and should encourage our football team! All of this should be done while still being attentive to directors/drum majors and stellar representatives of our band. Chaperones sit off to the side in the stands while monitoring for student and director needs.
- **Plumes:** Stage plumes for distribution. Our plumes are fragile. They must be taken out and reinserted in storage tubes the proper way, and they may never get wet!
  - *For Games:* Give out plumes in warm-up and collected as students re-enter stands for 3rd period.
  - *For Contests:* plumes will be given out BEFORE we go to warm-up and collected right after the performance. Our plumes are fragile. They must be taken out and reinserted in storage tubes the proper way, and they may never get wet!
- Be available for field crew assistance before, during and after performances. We may need you to help with props, podiums, front ensemble, etc. You will usually be given assignments at the beginning of the night if needed.
- **Ponchos:** Give out and collect ponchos as needed and instructed by the directors. We either all wear them or we all do not wear them.
- Be available for whatever needs the students or directors have. One or two chaperones should stay with the color guard.
- **A note on competitions:** Directors often give students some “free time” between and after performances in competitions (prelims/finals).
  - If a meal is served, chaperones serve as monitors during that time (usually while eating themselves). Ensure students are cleaning up after themselves.
  - If instructed by directors, students may change out of uniforms, grab a snack and sit with friends/parents while watching other bands perform. Uniforms should be responsibly stored on buses. Students should always continue to represent LSHS in a responsible manner. Monitor students, but you don't need to follow them around in this instance.
  - Help ensure students report to where they are supposed to be if a time/location is given by the directors.

### **After Games/ Competitions**

- A few chaperones should accompany students back to the bus, while the others remain to assist in the band's seating area.
- Ensure the area is left clean. We will have a few trash bags available. Ask students to pick up trash as they file out. Pick up any remaining trash as necessary.
- Retrieve any personal items (gloves, phones, flip folders, lyres, etc) that may have been left and give to the student leader on your bus to try to find the owner.

- Student leaders will complete a roll call once on the bus to ensure all students and chaperones are present. Listen and watch to be sure you hear all the “present” responses. Question any discrepancy.

#### **Arrival at Band Hall**

- Upon arrival, remind students to pick up their trash and grab all their things before exiting.
- Chaperones are the last ones off the bus. Make sure the bus is clear and clean. Students WILL forget stuff. Please grab anything left on the bus. Student leaders usually stay to assist. You can give them any lost items.
- Retrieve the bus signs and return them to the backpack. Return the backpack and your field pass to the Chaperone leads near the bench outside the band hall.
- Assist the field crew and/or uniform crew if needed.

**Thank you for sharing your time and talents with our students.  
We could not be the award-winning band that we are without your support!**